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GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF HINDU RELIGIOUS INSTITUTIONS
OFFICE OF THE EXECUTIVE OFFICER
SRI DHARBARANYESWARA SWAMY DEVASTHANAM
THIRUNALLAR

No: EO(T)/SDSD/TNR/2026/ 11

Date:06.01.2026

QUOTATION NOTICE

Sub: SDSD – Thirunallaru – 2026 - Printing of Sanipeyarchi festival invitation, Notice,
Door Slip, Wall Poster & Flex Banner - Quotation Called for – Regarding.

Sealed quotations are invited from the reputed printers to print and supply the following “SANIPEYARCHI FESTIVAL - 2026” materials such as invitation, Door Slip & Wall Poster. Quotations should reach this office on or before 12.01.2026 at 3.30 PM. The printers are requested to enclose the Demand draft of **Rs.20,000/- (Rupees Twenty thousand only)** as EMD obtained from the bank in the Karaikal region in favour of the Executive Officer (Temples), Sri Dharbaranyeswara Swamy Devasthanam, Thirunallar along with their quotation.

| Sl.No | Details of Printing Items | Requirements |
|-------|---|----------------------------------|
| 1 | Sanipeyarchi Invitation (4-Colour) – Tamil 12” X 18 “ – 170 GSM Art Paper | 2500 (Two Thousand Five Hundred) |
| 2 | Sanipeyarchi Invitation (4-Colour) – English 11” X 8 ½” – 170 GSM Art Paper | 2000 (Two thousand) |
| 3 | Door Slip (Florescent) English Sticker Type 13” X 6 ½” | 1000 (One Thousand) |
| 4 | Door Slip (Florescent)– Tamil Sticker Type 13” X 6 ½” | 1000 (One Thousand) |
| 5 | Wall Poster – English (Size 30” X 40”) – 100 GSM Art Paper (4-Colour) | 1000 (One Thousand) |
| 6 | Wall Poster – Tamil (Size 30” X 40”) – 100 GSM Art Paper (4-Colour) | 1000 (One Thousand) |
| 7 | Sanipeyarchi Special Pooja Notice (Single Colour) – Tamil & English (Front & Back Side - 80 GSM) A4 Paper | 50000 (Fifty Thousand) |
| 8. | 6’x 4’ –Size Flex Banner with Wood Frame | 25 Nos. |

The quotations shall be opened by the undersigned at **4.30 PM on 12.01.2026** in the Chamber of the undersigned. Further, details in this regard can be had from this office during office hours. Tenderers may contact this office in person for sample materials.

Term and Conditions:

1. Validity: Your offer should be valid for 30 days from the date of your quotations.
2. Payment: payment will be made on first and final bill basis.
3. The Rate quoted should be firm and inclusive of freight, insurance, charges, GST, etc., and change in rate will not be accepted by this department after placing the order.
4. Contractors/Suppliers should attach valid GST registration certificate as per GST act and rules and Municipality/Commune Trade License along with Quotation.
5. The printed items be supplied within 20 days from the date of work order.
6. The quotation received after the last date and time and not in proper format will be rejected.
7. Quotation which is not received in sealed cover and not complying with the above instructions are liable for rejection.
8. The Executive officer reserves the right to reject any or all the quotations without assigning any reasons thereof.


06/01/2026
EXECUTIVE OFFICER (TEMPLES)